



Executive Headteacher: Mrs A Lightbown

Head of School: Mrs J. Kirk

Aslacton Primary School, Church Road, Aslacton Norwich, Norfolk, NR15 2JH Tel: 01379 677345

10th May 2018

Dear Parent or Carer,

General Data Protection Regulations in Schools

On 25th May 2018, the General Data Protection Regulations (GDPR) come into effect which changes some of the ways we handle information we hold about your child in school.

Please find attached a copy of our Privacy Notice for Pupils in Corvus Education Trust Schools: How We Use Your Child's Information, and relevant consent form. These documents explain what type of information we hold, how it is used, how it is kept safe and give us permission to continue.

As part of the changes, we need to update the parental consents we hold for each child, including how you would like to receive correspondence and activities your child may take part in.

It is important that you please complete, sign and return the consent form by Thursday 17th May 2018 to enable us to update your child's records before the changes take effect. Failure to do so may impact on your child's involvement in activities. The Consent form needs you to specify yes or no to each area and sign at the bottom.

Thank you for your assistance. Please do not hesitate to contact us if you have any questions.

Yours sincerely

Jenny Kirk

Head of School

